

Minutes  
BIGGS UNIFIED SCHOOL DISTRICT  
SPECIAL MEETING OF THE BOARD OF TRUSTEES  
October 21, 2021

**OPEN SESSION**

**CALL TO ORDER** – President Phillips called the meeting to order at 3:58 p.m.

**ROLL CALL - Board members present:** America Navarro, Kathryn Sheppard, Jonna Phillips, Linda Brown and Dennis Slusser were present.

**Staff Present:** Doug Kaelin, Superintendent and Donna Cyr, Admin. Assist. & HR Director

**PLEDGE OF ALLEGIANCE** – President Phillips lead the Pledge of Allegiance.

**APPROVAL OF AGENDA**

The Board approved the agenda. MSCU (Brown/Navarro) 5/0

Brown - Aye                      Sheppard – Aye                      Phillips – Aye                      Slusser – Aye                      Navarro – Aye

**PUBLIC COMMENT** –None

**ACTION ITEMS**

The Board approved Action Item A. MSCU (Slusser/Navarro) 5/0

Brown - Aye                      Sheppard – Aye                      Phillips – Aye                      Slusser – Aye                      Navarro – Aye

A. Approve Section 125 Plan – Cafeteria Plan

The Board approved Action Item B. MSCU (Sheppard/Slusser) 5/0

Brown - Aye                      Sheppard – Aye                      Phillips – Aye                      Slusser – Aye                      Navarro – Aye

B. Adopt ESSER III Plan

Superintendent Kaelin reviewed the ESSER III Plan with the board explaining each section and how the funds would be spent. He answered all questions from the board. There were no comments from the public.

**PERSONNEL ACTION**

The Board approved Personnel Action Items A - C. MSCU (Sheppard/Slusser) 5/0

Brown - Aye                      Sheppard – Aye                      Phillips – Aye                      Slusser – Aye                      Navarro – Aye

A. Accept resignation of Jessica Jensen as Instructional Aide – SDC effective 10/11/2021

B. Accept resignation of Erin Medeiros as HS Secretary effective 10/29/2021

C. Approve hiring Hannah Landers as a Substitute Teacher starting the 2021-2022 school year

The Board adjourned into Closed Session at 4:33 pm

**CLOSED SESSION**

1. Public Employment Appointment of Personnel as listed under "Personnel Action" below; Pursuant to Government Code Section 54957
2. Classified, Certificated, Classified Confidential, and Management Personnel Discipline, Dismissal and/or Release; Pursuant to Government Code Section 54957
3. Public Employee Performance Evaluation of Classified, Certificated, Classified Confidential, Management and Superintendent; Pursuant to Government Code Section 54957
4. Litigation; Pursuant to Government Code Section 54956.9
5. Instructions to Board Negotiators, Superintendent and Board Member; Pursuant to Government Code Section 54957.6(a)

Closed Session was adjourned at 5:48 p.m.

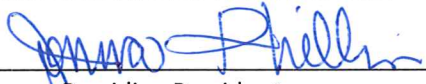
**OPEN SESSION** – President Phillips called the meeting to order at 5:48 p.m.

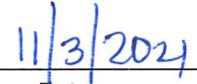
**ROLL CALL** – All Board members were present.

**ANNOUNCEMENT OF ACTIONS TAKEN IN CLOSED SESSION** – President Phillips announced that the Board directed the Superintendent to draft a resolution representing the Board’s stance on the vaccine mandate for students and staff. President Phillips announced there were no action was taken during closed session.

**ADJOURNMENT** - The meeting was adjourned at 5:50 pm.

MINUTES APPROVED AND ADOPTED:

  
 \_\_\_\_\_  
 Presiding President

  
 \_\_\_\_\_  
 Date

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